

**SECONDARY SCHOOLS OF THE  
ARCHDIOCESE OF SAN FRANCISCO**



**CLERGY CONFIDENTIAL RECOMMENDATION FORM**

**To the Applicant:** Please be sure to indicate to the clergy the high school(s) to which you are applying. If you are providing a paper copy, please make sure to provide a stamped envelope addressed to the High School Admissions Office for each of the schools to which you are applying.

Applicant

\_\_\_\_\_ FIRST NAME \_\_\_\_\_ INITIAL \_\_\_\_\_ LAST NAME \_\_\_\_\_ APPLYING TO GRADE \_\_\_\_\_

Will you be applying for Financial Aid: Yes  No  (To be considered for an Archdiocesan Scholarship, this form must be completed.)

*Please check the schools to which you are applying.*

- |   |   |   |
|---|---|---|
| <input type="checkbox"/> Archbishop Riordan High School | <input type="checkbox"/> Marin Catholic High School         | <input type="checkbox"/> Sacred Heart Preparatory, Atherton |
| <input type="checkbox"/> Convent of the Sacred Heart    | <input type="checkbox"/> Mercy High School, Burlingame      | <input type="checkbox"/> Saint Ignatius College Preparatory |
| <input type="checkbox"/> ICA Cristo Rey Academy         | <input type="checkbox"/> Notre Dame High School             | <input type="checkbox"/> Stuart Hall High School            |
| <input type="checkbox"/> Junipero Serra High School     | <input type="checkbox"/> Sacred Heart Cathedral Preparatory | <input type="checkbox"/> Woodside Priory                    |

**To the Clergy:** Please complete the form and email (**preferred**) or mail back to the appropriate High School Admissions Office on or before **January 15**. Contact information for the high schools above is listed on page two of this form. Be sure to keep a copy for your files.

This recommendation will remain confidential and will not become part of the student's permanent record. We appreciate your cooperation and candor.

*Is the family and the applicant involved in worship life of the Church? Please rate their worship commitment on a scale of 1 to 10 with 10 being highest: (Please choose one.)*

- 10    9    8    7    6    5    4    3    2    1

*Please check those organizations in your church in which the applicant is involved. Feel free to add any activities you think would be of interest to the Admissions Committee.*

- |   |   |  |
|---|---|--|
| <input type="checkbox"/> Church Youth Organization    | <input type="checkbox"/> Takes Religious Ed Classes | <input type="checkbox"/> Attends Retreats                            |
| <input type="checkbox"/> Service Helper/Altar Server  | <input type="checkbox"/> Lector                     | <input type="checkbox"/> Assists with Sunday School/Religion Classes |
| <input type="checkbox"/> Other (Please Specify) _____ |   |  |

*Please check those organizations in your church in which parent(s) is/are involved.*

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> Youth Advisor / Parent Board   | <input type="checkbox"/> Adult Religious Education | <input type="checkbox"/> Men's Club              |
| <input type="checkbox"/> Lector/Commentator             | <input type="checkbox"/> Church Council            | <input type="checkbox"/> Women's Club            |
| <input type="checkbox"/> Sunday School Religion Teacher | <input type="checkbox"/> Choir Member              | <input type="checkbox"/> Gives Financial Support |
| <input type="checkbox"/> Minister of Communion          |  |  |
| <input type="checkbox"/> Other (Please Specify) _____   |  |  |

**OVERALL RECOMMENDATION:**

\*\*Please use the other side of this form to make additional comments.\*\*

- I give this applicant my highest recommendation.
- I recommend this applicant with others who have applied from my parish.
- I do not know the applicant well enough to make a recommendation.
- I am unable to recommend this applicant.

\_\_\_\_\_ Evaluator \_\_\_\_\_ Church \_\_\_\_\_ Position \_\_\_\_\_ Date \_\_\_\_\_

Additional comments:

**High School Admissions Offices Contact Information**

**Archbishop Riordan High School**

[admissions@riordanhs.org](mailto:admissions@riordanhs.org)  
**Archbishop Riordan High School**  
Admissions Office  
175 Frida Kahlo Way  
San Francisco, CA 94112  
(415) 586-8200, ext. 233

**Convent of the Sacred Heart**

[hsadmissions@sacredsf.org](mailto:hsadmissions@sacredsf.org)  
**Schools of the Sacred Heart,  
San Francisco**  
Admissions Office  
2222 Broadway Street  
San Francisco, CA 94115  
(415) 292-3113

**ICA Cristo Rey Academy**

[admissions@icacademy.org](mailto:admissions@icacademy.org)  
**ICA Cristo Rey Academy**  
Admissions Office  
3625 24th Street  
San Francisco, CA 94110  
(415) 824-2052

**Junipero Serra High School**

[admissions@serrahs.com](mailto:admissions@serrahs.com)  
**Junipero Serra High School**  
Admissions Office  
451 West 20th Avenue  
San Mateo, CA 94403  
(650) 345-8207, ext. 6117

**Marin Catholic High School**

[admissions@marincatholic.org](mailto:admissions@marincatholic.org)  
**Marin Catholic High School**  
Admissions Office  
675 Sir Francis Drake Boulevard  
Kentfield, CA 94904  
(415) 464-3898

**Mercy High School, Burlingame**

[admissions@mercyhsb.com](mailto:admissions@mercyhsb.com)  
**Mercy High School, Burlingame**  
Admissions Office  
2750 Adeline Drive  
Burlingame, CA 94010  
(650) 762-1113

**Notre Dame High School**

[admissions@ndhsb.org](mailto:admissions@ndhsb.org)  
**Notre Dame High School**  
Admissions Office  
1540 Ralston Avenue  
Belmont, CA 94002  
(650) 595-9505

**Sacred Heart Cathedral Preparatory**

[admissions@shcp.edu](mailto:admissions@shcp.edu)  
**Sacred Heart Cathedral Preparatory**  
Admissions Office  
1055 Ellis Street  
San Francisco, CA 94109  
(415) 775-6626, ext. 897

**Sacred Heart Preparatory, Atherton**

[admissions@shschools.org](mailto:admissions@shschools.org)  
**Schools of the Sacred Heart, Atherton**  
Admissions Office  
150 Valparaiso Avenue  
Atherton, CA 94027  
(650) 454-8450

**Saint Ignatius College Preparatory**

[admissions@siprep.org](mailto:admissions@siprep.org)  
**Saint Ignatius College Preparatory**  
Admissions Office-Room 118  
2001 37th Avenue  
San Francisco, CA 94116  
(415) 731-7500

**Stuart Hall High School**

[hsadmissions@sacredsf.org](mailto:hsadmissions@sacredsf.org)  
**Schools of the Sacred Heart,  
San Francisco**  
Admissions Office  
2222 Broadway Street  
San Francisco, CA 94115  
(415) 292-3113

**Woodside Priory**

[admissions@prioryca.org](mailto:admissions@prioryca.org)  
**Woodside Priory**  
Admissions Office  
302 Portola Road  
Portola Valley, CA 94028  
(650) 851-6158