

Integral Group Chairs: Roles and Responsibilities

1. Organize and structure the work of Integral Groups.
2. Facilitate discussion and synthesis of Data Library, survey results, and home group reports in relation to each standard.
3. Oversee development and delivery of Integral Group's "Written Requirements," which will serve as the centerpiece of the E3 Self-Study Report.

Possible ways to approach this work:

1. Break groups into 3 or more clusters to focus upon one or more Standards in your assigned Category (A, B, C, D, E)
2. Review the Data Library, survey results, and home group reports for each assigned standard and complete the following:
 - Synthesize multiple reports, with the goal of identifying areas of strength and growth around which there is significant school-wide consensus (i.e., several departments have noted this particular area of strength/growth). If there is only one home group report for a particular standard, simply evaluate this report for its completeness and clarity.
 - Identify missing or incomplete evidence/data for any listed areas of strength or growth, particularly those areas that are likely to become school-wide areas of strength or growth; consult the Data Library and/or specific home group chairs to identify evidence for these claims.
 - Remember that ALL areas of strength and growth identified in our self-study MUST be accompanied with cited evidence. Any evidence that is cited needs to be catalogued in our Data Library.
 - After subgroups have completed the work of synthesizing and/or vetting Home Group reports, their work — these "provisional" areas of strength/growth — should be reviewed and evaluated by the entire Integral Group. There should be strong consensus about any areas of strength and growth that are ultimately included in the final integral group report or "Written Requirements."
 - Generate one or more summary paragraphs that appropriately capture the overall strengths and growth areas in this Category.