

how to take

ANY TEST AT ANY TIME

BEFORE THE TEST:

- Plenty of rest and sleep the night before.
- Take a deep breath at the start of the test.
- Briefly look over the whole test so you know what to expect, but don't start reading specific questions yet. You generally want to go in order.
- If there's an essay, flip to it right away and jot down your practice outline or any helpful notes you may have while it's fresh in your head.

MULTIPLE CHOICE:

- Know how much time you have and keep a mental clock with how long you're spending on each question. Come back to ones that stump you and are taking too much time.
- Cover up answer choices and try to answer it yourself first. This will prevent incorrect options from confusing and influencing you.
- Underline key words in questions.
- Cross out answers you know are incorrect and underline key words in the remaining answers.
- Do easy questions first, hard ones later. Other parts of the test can give you hints to the questions you're having trouble with.

TRUE/FALSE:

- Read true/false statements carefully as one word can change everything.
- Questions with the words "every, never, always, none" usually mean false.
- Questions with "some" or "few" tend to be true.

ESSAY:

- Create a practice outline while studying and review it right before the test begins. Then flip immediately to the essay question and jot down your outline or notes while it's fresh in your head.

AFTER YOU FINISH:

- Review if you have time.
- IMPORTANT: Only change your answer if you're ABSOLUTELY sure, you realize you misread the question, or you got a very good hint from another question.
- If blank answers are scored as incorrect, then guess.

Try these strategies out and let us know how it goes! Feel free to stop by the Learning Center during your Resource for extra help studying and preparing for tests. :)

NOTES: