

Arrupe Solidarity Fundraiser Form



Type of Fundraiser: _____

Proposed Dates of Fundraiser: _____

Proposed Location of Fundraiser: _____

Proposed Time of Fundraiser: _____

Who will the fundraiser benefit?

Describe the educational component for the SI community:

Action plan for fundraiser:

Student Organizer Name: _____

Student email: _____ Student cell phone number: _____

Faculty Sponsor Name: _____

Faculty email: _____

Moderator Signature: _____

Assistant Principal for Campus Ministry's Approval: _____

Principal's Approval: _____ **Date:** _____

Conditions:

1. Funds can only be raised for non-profit organizations.
2. There must be a demonstrated educational piece.
3. The fundraiser must be sponsored by a pre-existing group in our community (class, club, team)
4. All money will be turned in to the Business Office. It must be accounted for by at least two people from the sponsoring group a head of time. At least one of these people must be an adult moderator.
5. Sponsoring groups are responsible to provide follow-up information and publish results to the larger community.

Criteria:

1. Priority is given to building relationships for on-going involvement.
2. Priority is given to student-initiated projects versus faculty-initiated ones.
3. There should not be more than one fundraiser going on at a time

Process:

1. Groups need to submit fundraising approval forms to the Arrupe Solidarity Council through the office of Campus Ministry. It meets twice a month, and groups should submit their forms in a timely matter.
2. The council will decide whether they will recommend a drive to be approved by the principal.
3. Approved forms will be submitted for approval to the principal the Monday following the council's discussion.
4. Groups will be informed of the final decision and any additional conditions.
5. Groups deposit all funds on a daily basis to the business office through the account # 02-2-5343-000.
6. Groups should requisite a check to be sent to their charitable organization from the Business Office.
7. Final results should be publicized to the SI community.