

## **Professional Development Committee Minutes**

February 24, 2009, 2:45 - 3:15 P.M.  
Room 430

**Members:** Justin Christensen, Don Gamble, Bobby Gavin, Kate Kodros, Mary McCarty, Paul Molinelli, Jan Mullen, Chuck Murphy, Linda Rich, Patrick Ruff, Patty Zarkin

**Excused:** Jan Mullen, Chuck Murphy, Chad Zullinger

The meeting began with a prayer.

Paul noted that today's meeting would be very short, focusing only upon a final review of the in-service agenda and an introduction to the summer curriculum grant review process.

**March In-service** – members reviewed the in-service agenda (below). Paul updated the Committee on the work of the In-service Planning Team that had been meeting weekly to refine the structure and content of the morning (Planning Team members: Christensen, Curcio, Dekker, Gavin, Vanderpol, Jackson, Balano, Molinelli). Since the Professional Development Committee had already seen a similar form of this agenda, most responses and questions focused upon logistics. For example, the day will begin and end in the Choral Room, and the small group activities will take place in 12 classrooms. Continental breakfast and lunch will be offered in the Commons.

**Title:** "Many Parts"

**Objective:** Identify ways to create a safe and inclusive environment for all of our students, inside and outside the classroom.

8:30	Opening Prayer
8:40	Introduction & Context
9:00	Explanation & Transition into Group Activities
9:15	Activity 1: "Case Studies" – small groups of 12
10:15	Break
10:30	Activity 2: "Many Parts" – medium groups of 24
11:30	Transition to Choral Room
11:40	Debrief & Distill Group Activities
12:15	Closing Reflection & Prayer
12:30	Lunch

**Summer Grants** – Paul distributed packets containing several of this year's summer grant applications, and he noted that several more proposals were undergoing final revision and would be forthcoming later in the week. Paul asked Committee members to read and evaluate each of the proposals, using copies of the rubric included in the packet. Paul suggested the Committee reconvene in two weeks and on consecutive days, Wednesday, 3/11, and Thursday, 3/12. At this time, summer grant applicants can present their proposals and can respond to the Committee's questions.

Meeting adjourned.

**Next Meetings:** Wednesday, 3/11, and Thursday, 3/12 (Summer Grant Presentations)